

BUDGET LETTER

NUMBER: 96-10

SUBJECT: SUPPLEMENTAL LANGUAGE REPORT REQUESTS

DATE ISSUED: **AUGUST 8, 1996**

REFERENCES: SUPPLEMENTAL REPORT OF THE 1996 BUDGET ACT COMPILED
BY THE LEGISLATIVE ANALYST'S OFFICE

SUPERSEDES:

TO: Agency Secretaries
Department Directors
Departmental Budget Officers
Departmental Accounting Officers
Department of Finance Budget Staff

FROM: DEPARTMENT OF FINANCE


The Supplemental Language Report on the Budget Act contains statements of intent or requests for studies adopted by the Legislature. Language in the Supplemental Report describes the reports and information the Legislature requests be prepared by departments.

In the interest of maintaining a positive working relationship with the Legislature, departments are to notify the Legislature, on a timely basis, if they will be unable to comply with these requests. Departments should not wait until legislative hearings on the 1997-98 budget to tell the Legislature why they could not comply with requests in the 1996-97 report.

If departments agreed to the requests in supplemental language when discussed during recent hearings on the 1996-97 budget, they are strongly advised to comply with the Legislature's requests contained in the Supplemental Report. Departments are reminded to notify the Legislature if they will be late complying with the requests. It is anticipated that the Legislative Analyst's Office will be distributing the Supplemental Report to affected departments in August.

Information copies of correspondence to the Legislature related to the Supplemental Language Report should be forwarded to your Department of Finance Budget Analyst.

Please call your Department of Finance Budget Analyst if you have any questions.



LaFENUS STANCELL
Chief Deputy Director

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